

# Minutes of the 2022 Annual General Meeting

Wednesday December 14, 2022  
Online via Zoom



- Call to Order** Annie Brothwell, President, called the meeting to order at 7:06 p.m. and welcomed everyone. Karen Diederichs, Secretary, recording.
- Quorum** Quorum was established and the meeting deemed to be in order.
- Agenda** **Motion** proposed to accept agenda: Virginia Rego. Seconded: Sue Paterson. Approved
- Minutes** **Motion** proposed to approve the Minutes of the 2021 AGM held on January 15, 2022: Tom Rock. Seconded: Virginia Rego. Approved
- President's Remarks - Annie Brothwell** Connection. Teamwork. Achievement. These words are pointless without action and VTRA lives these words every day. We have strong leadership at all levels and continue to be a safe and inclusive space. Looking forward to 2023, we will focus on our capital plan to build a new clubhouse that will provide our staff with a modern workspace and that will support our riders and volunteers into the future.
- Special shout-outs from Annie:
- All of our Volunteers for their dedication
  - All of our Staff for their hard work today and contribution to building the future
  - Sue & Dave Paterson for their continued fundraising work
  - The Directors who each bring expertise, skill and support
  - Anne Waterhouse for her long-standing, generous support for all things VTRA
  - Bonnie Campbell for her leadership in capital development planning
- I want to acknowledge the loss of Cisco (2002-2022) this year. One of our Norwegian Fjords, Cisco tested the volunteers while taking care of his riders. A thinking horse who touched so many hearts, he leaves a huge space in the barn.
- Executive Director Remarks - Mike Waters** The overarching goal of VTRA is to run quality, safe and inclusive programs. We continue to run all of our programs at capacity while exploring how we can increase our capacity to do more.

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During this last year, VTRA has connected with new and returning pre-Covid partners including: One Ability Para Play; Humble Hooves and School District 61; Help Ukraine; Queen Alexandra; an EAL Certification provider; and a Seniors program.

Our wonderful staff has a proven ability to pivot and make these new things happen!

**Treasurer  
Remarks -  
Matt McNeill**

From a financial perspective, our year was uneventful and the auditors had very few recommendations.

**MOTION** proposed to accept the approved audited financial statements for the year ended August 31, 2022: Sherry Niles. Seconded: Heather Love. Approved

**MOTION** proposed to elect KPMG as auditors for 2023: Tom Rock. Seconded: Dave Paterson. Approved

**Election of  
Board  
Members**

Nominations for director closed on November 10, 2022. None of the directors stepped down this year and no applicants came forward after the call for nominations was issued.

The following directors are presented for re-election for a 2-year term:

- Annie Brothwell
- Bonnie Campbell
- Karen Diederichs
- Heather Love
- Sherry Niles
- Anne Silver

There were no questions asked in regard to the proposed candidates.

**MOTION** proposed to elect the proposed slate of candidates for a 2-year term: Matt McNeill. Seconded: Sue Paterson. Approved.

Executive positions will be announced after the next Board meeting in January 2023.

**Adjournment**

Annie adjourned the meeting at 7:56 p.m.

**Presentation**

We close this year's AGM with an optional, pre-recorded presentation *Report on 2021-24 Strategic Plan with VTRA Staff*